



DEPARTMENT OF THE NAVY
NAVY RECRUITING COMMAND
5722 INTEGRITY DR.
MILLINGTON, TN 38054-5057

Canc frp: Dec 08

COMNAVCRUITCOMNOTE 1130
N35
10 MAR 08

COMNAVCRUITCOM NOTICE 1130

From: Commander, Navy Recruiting Command

Subj: COMNAVCRUITCOMINST 1130.8 INTERIM CHANGE NOTICE 47-08

Encl: (1) Revised Appendix A116

1. Purpose. To incorporate changes to Personnel Security Screening Questionnaire (PSSQ).
2. Discussion. The PSSQ document has been revised by removing or modifying many of the questions used to determine eligibility into sensitive ratings. Revisions should reduce the need to contact a security manager for nearly every applicant being screened due to the nature of questions utilized on the previous PSSQ document.
3. Action. This notice becomes effective immediately. Replace appendix A116 with enclosure (1).
4. Questions regarding this notice may be referred to COMNAVCRUITCOM (N35), Policy and Programs Division.

/s/

R. R. BRAUN
Deputy

Distribution:

Electronic only, via Recruiting Quarterdeck Web site
<https://rq.cnrc.navy.mil>

**PERSONNEL SECURITY SCREENING QUESTIONNAIRE
PRE SCREENING INTERVIEW**

1. The purpose of this interview is to assist in determining your acceptability for nomination and further processing for access to secret and controlled information. You will be given the same Privacy Act advisement as was provided with the Questionnaire for National Security Positions (SF86). Questions asked during the course of this interview are of a personal nature. The interview provides an opportunity for you to present additional, pertinent information to that on the SF86. The pre-nomination interview protocol has been designed as a guide for the interviewer to obtain and record this supplementary information and to determine your eligibility for Navy ratings and programs that require a security clearance.
2. The Privacy Act of 1974 requires that you be told the following:
 - a. Executive Orders 10450, Security Requirements for Government Employees, and 12065, National Security Information, are the authorities for soliciting the information to be requested during the interview. Executive Orders 9497, numbering Systems for Federal Accounts Relating to Individual Persons, is also applicable since you are asked to provide your Social Security Number.
 - b. You are advised of your rights under the Fifth Amendment to the U.S. Constitution/Article 31 of the Uniform Code of Military Justice. Disclosure of information is voluntary, you need not answer any question. You may not be compelled to incriminate yourself or respond to a question whose answer might tend to incriminate you. You may consult an attorney. You may suspend or terminate the interview at any time. However, if you refuse to be interviewed or decline to provide information in response to specific, pertinent questions, the interview will be terminated and you will not be eligible to fill a position requiring access to secret or controlled information.
 - c. All information developed during the course of the interview shall be maintained in personnel security channels and made available only to those authorities who have a need-to-know in connection with the processing of your nomination for duties requiring access to secret or controlled information, or as otherwise authorized by Executive Order of statute.
3. You are reminded that a knowing and willful false statement on the SF86 can be punished by fine or imprisonment, or both. The interviewer will determine your acceptability for nomination to duties requiring access to secret and controlled information.

I understand the purpose of the interview. I have been advised of my rights as stated in paragraph 2b, above:

Signature of Nominee

SSN

Date

PERSONNEL SECURITY SCREENING QUESTIONNAIRE

PRINTED NAME (Last, First, Middle, Jr/Sr/etc)

NRD:

DATE:

INTRODUCTION

You are here today because you either enlisted with a guaranteed skills job or are being considered for one because of your qualifications. Since these jobs involve matters of national security, it is imperative that you answer the questions on this questionnaire honestly. Your answers to these questions will determine how extensive your interview will be when you are called.

PERSONAL INFORMATION

YES

NO

1. Are you, any of your family members and/or anyone you have lived with, not a citizen of the U.S.?

2. Were any of your family members born outside the U.S.? Does not include births abroad of U.S. parents.

3. Do you have any friends or relatives who are U.S. citizens that live outside of the U.S.?

4. Do you or any family members maintain or claim dual citizenship with a country other than the U.S.?

5. Have you ever traveled outside of the U.S., including Canada or Mexico, for purposes other than pleasure?

6. Have you ever traveled outside of the U.S., excluding Canada or Mexico, for any purpose?

7. Do you have any friends or relatives that are involved in any criminal misdemeanor and felony activities?

8. Do you have any friends or relatives that are presently in jail, prison, parole or probation?

9. Have you ever been rejected by any branch of the armed forces for enlistment or affiliation due to any reason other than medical?

10. Have you ever been charged or punished under the UCMJ, received non-judicial punishment, convicted by a military court, investigated by a military agency, relieved of duties or had adverse entries in your service record or on your evaluations or recruit hard card?

11. Have you ever been fired from a job?

12. During high school or college, were you ever suspended or expelled for any reason?

13. Have you ever had any bills turned over to a collection agency?

14. Have you ever paid a bill more than 30 days late or not at all?

PERSONNEL SECURITY SCREENING QUESTIONNAIRE				
PRINTED NAME (Last, First, Middle, Jr/Sr/etc)		NRD:	DATE	
PERSONAL INFORMATION			YES	NO
15. Have you ever bounced a check, overdrawn your debit card, had a credit card recalled, anything repossessed or voluntarily surrendered to a creditor?				
16. Have you ever filed a bankruptcy?				
17. Do you owe any individual or persons money, for any reason?				
18. Does your monthly payment debt (i.e. credit cards, car payments, insurance, medical bills, record/health/book clubs, etc.) exceed 50 percent of your monthly income?				
19. Have you ever shoplifted or stolen anything, whether charged or not?				
20. Have you ever bought, sold, grown, manufactured or possessed marijuana?				
21. Have you ever used, possessed or experimented with any type of controlled substance, narcotic or drug, other than marijuana?				
22. Have you ever been convicted of an alcohol related offense?				
23. Have you ever been told to enter, or have you ever been in an alcohol or drug program?				
24. Have you ever been seen or consulted with a mental health professional, counselor, psychologist or psychiatrist for any reason?				
25. Have you ever had serious thoughts about suicide or have you attempted suicide?				
26. Have you ever treated for anxiety, depression or stress?				
27. Have you ever been involved in any deviant sexual behavior?				
28. Have you ever destroyed or vandalized any property or possessions of others?				
29. Have you ever done anything in your lifetime someone might blackmail you with, such as extra-marital affairs, undetected theft, fraud, embezzlement, etc.?				
30. Has anyone at anytime told you or suggested that you withhold or not reveal any information about yourself?				
31. Is there anything that we have not asked you or that you have not told us that could possibly come up during an investigation that could cause you a problem?				

PERSONNEL SECURITY SCREENING QUESTIONNAIRE

PRINTED NAME (Last, First, Middle, Jr/Sr/etc)

NRD:

DATE

ALL "YES" ANSWERS MUST BE EXPLAINED IN DETAIL IN THIS SECTION.

(continue on next page, if required, and sign the bottom of each page)

The answers I have provided are true, complete, and correct to the best of my knowledge and belief. I have not intentionally provided any incorrect or misleading information.

SIGNATURE

PERSONNEL SECURITY SCREENING QUESTIONNAIRE

PRINTED NAME (Last, First, Middle, Jr/Sr/etc)

NRD:

DATE

Remarks:

The answers I have provided are true, complete, and correct to the best of my knowledge and belief. I have not intentionally provided any incorrect or misleading information.

SIGNATURE

Recruiter _____
District _____
Classifier _____
MEPS _____

FINANCIAL STATEMENT

This form is to be completed by all candidates for who require an eligibility interview for an SSBI or entry into a rating/program that requires a security clearance.

1. NAME:

LAST _____ FIRST _____ MIDDLE _____ SSN _____

2. (a) Have you filed federal income tax returns every year that you worked and should have filed a return? _____ If not, explain _____
- (b) Have you filed state income tax returns every year that you worked and should have filed a return (provided the state you are from has a state tax)? _____ If not, explain _____
- (c) Do you have overdue federal and/or state taxes from past years? _____
- (d) If yes, list amounts owed, status, year owed, and to what agency. _____

3. List any amounts owed to anyone including, but not limited to, banks, credit unions, stores, schools, charge cards, utilities, landlords, personal loans, student loans, debt-consolidation loans, etc. (Do not list your savings and/or checking account or insurance payments.)

Full Name of Financial Institute (company)	Balance on Account	Monthly Payment	Date of Most Recent Payment

List additional items on reverse side of form.

4. Have you ever filed or declared bankruptcy? _____
 If yes, show type, court where filed, amount involved and/or statues of debts _____
5. Have you ever had anything repossessed or have you ever voluntarily surrendered any item? _____
 If yes, show item involved, date of repossession/surrender, monthly payment, balanced owed, and number of months behind when repossessed/surrendered. _____
6. Have you ever had any debts turned over to a collection agency? _____
 If yes, show account number, agency name, location, balance, months behind when debt assigned to collection agency, and current amount owed. _____

I certify that the above is a true statement of my financial status.

_____ SIGNATURE _____ DATE _____

