

PERSONNELMAN (PN)
E-4-5-6 BIBLIOGRAPHY (BIB)
Effective APRIL 2004

NOTE:

1. ACTIVE DUTY PERSONNEL should use this BIB to study for the REGULAR exams that will be given in SEPTEMBER 2004.
2. This BIB contains the references that you should study for your exam. Your exam is written by a subject matter expert (A Navy Chief in your rating).
3. The professional military knowledge references are listed separately.
4. When preparing for your exam, always study the most recent references.
5. For more information on the Navy Enlisted Advancement System, go to <https://www.advancement.cnet.navy.mil/>
6. If you have questions that were not answered at the above web site, contact the Commanding Officer, NETPDTG (N312), 6490 Saufley Field Road, Pensacola, Florida 32509-5237.

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Occupational References

BUPERSINST 1430.16, ADVANCEMENT MANUAL, CHAP 2, 3, AND 7

BUPERSINST 1610.10, NAVY ENLISTED PERFORMANCE EVALUATION AND COUNSELING SYSTEM, ENCLOSURE (1) - ANNEX A

BUPERSINST 1750.10, ID CARDS FOR MEMBERS OF THE UNIFORMED SERVICES, THEIR FAMILY MEMBERS, AND OTHER ELIGIBLE PERSONNEL, CHAP 1, 10, 12, AND ATTACHMENT 3

BUPERSINST 1900.8, CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY, ENCLOSURE (1)

DJMS PTG, DEFENSE JOINT MILITARY PAY SYSTEM - PROCEDURES TRAINING GUIDE, PART 1 CHAP 2 SECTION E, PART 1 CHAP 3, 4, AND 7, PART 3 CHAP 1 AND 3

DOD 7000.14R VOL 7A, DEPARTMENT OF DEFENSE FINANCIAL MANAGEMENT REGULATION, MILITARY PAY POLICY, CHAP 8, 18, 26, 27, AND 35

EPMAC 1080#1 UM-02, DIARY MESSAGE REPORTING SYSTEM USERS MANUAL (DMRSMAN), SECTION 1 AND 13

EPMAC 1080#4 UM-01, ENLISTED DISTRIBUTION AND VERIFICATION REPORT USERS MANUAL (EDVRMAN), SECTION 1, 2, 3, 9, AND 14

NAVPERS 15560D, NAVY MILITARY PERSONNEL MANUAL, SSIC'S 1050, 1070, 1160, 1221, 1741, 1910, AND 1320

NAVSO P-6034, JOINT FEDERAL TRAVEL REGULATIONS (JFTR), CHAP 3, 5, AND 9

OPNAVINST 4650.15, PASSENGER TRANSPORTATION MANUAL, PART 1

SECNAVINST 1650.1G, NAVY AND MARINE CORPS AWARDS MANUAL, CHAP 1, 2, 3, AND 4

SECNAVINST 5210.11, DEPARTMENT OF THE NAVY, FILE MAINTENANCE PROCEDURES AND STANDARD SUBJECT IDENTIFICATION CODES, SECTION 2 AND 3

SECNAVINST 5215.1, DEPARTMENT OF THE NAVY DIRECTIVES ISSUANCE SYSTEM, PART 1

SECNAVINST 5216.5D, DEPARTMENT OF THE NAVY CORRESPONDENCE MANUAL, CHAP 1 AND 2

Professional Military Knowledge References

JOINT PUB 3-07.2, JOINT TACTICS, TECHNIQUES, AND PROCEDURES FOR ANTITERRORISM, CHAP III, IV, V, AND VII

GO TO: http://www.dtic.mil/doctrine/jel/new_pubs/jp3_07_2.pdf

NAVEDTRA 14325, BASIC MILITARY REQUIREMENTS, CHAP 14, 19, AND 21

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NAVEDTRA 14504, MILITARY REQUIREMENTS FOR PO 3 & 2, CHAP 1 AND 6

NWP 3-07.2, NAVY DOCTRINE FOR ANTITERRORISM/FORCE PROTECTION, CHAP 1, 2, AND 6
GO TO: <https://dodpse.spawar.navy.mil/>

OPNAVINST 5354.1, NAVY EQUAL OPPORTUNITY (EO) POLICY

OPNAVINST 5370.2, NAVY FRATERNIZATION POLICY

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Occupational References

BUPERSINST 1430.16, ADVANCEMENT MANUAL, CHAP 2, 3, 5, 6, AND 7

BUPERSINST 1430.17, COMMAND ADVANCEMENT PROGRAM

BUPERSINST 1750.10, ID CARDS FOR MEMBERS OF THE UNIFORMED SERVICES, THEIR FAMILY MEMBERS, AND OTHER ELIGIBLE PERSONNEL, CHAP 1 AND 4, ATTACHMENT 2, 3, 4, 12, AND 20

DJMS PTG, DEFENSE JOINT MILITARY PAY SYSTEM - PROCEDURES TRAINING GUIDE, PART 1 CHAP 2 AND 4, PART 3 CHAP 5, AND PART 4 CHAP 5

DOD 7000.14R VOL 7A, DEPARTMENT OF DEFENSE FINANCIAL MANAGEMENT REGULATION, MILITARY PAY POLICY, CHAP 10, 18, AND 27

DOD 7000.14R VOL 9, DEPARTMENT OF DEFENSE FINANCIAL MANAGEMENT REGULATION, TRAVEL POLICY AND PROCEDURES, CHAP 8

EPMAC 1080#1 UM-02, DIARY MESSAGE REPORTING SYSTEM USERS MANUAL (DMRSMAN), SECTION 1 AND 13

EPMAC 1080#4 UM-01, ENLISTED DISTRIBUTION AND VERIFICATION REPORT USERS MANUAL (EDVRMAN), SECTION 1, 3, 4, 5, 6, 12, AND 14

NAVPER 15560D, NAVY MILITARY PERSONNEL MANUAL, SSIC'S 1000, 1070, 1160, 1221, 1300, 1306, 1320, AND 1600

NAVSO P-6034, JOINT FEDERAL TRAVEL REGULATIONS (JFTR), VOL 1 CHAP 2 AND 5

NTP 3 (J), NAVAL TELECOMMUNICATIONS PROCEDURE

SECNAVINST 5210.11, DEPARTMENT OF THE NAVY, FILE MAINTENANCE PROCEDURES AND STANDARD SUBJECT IDENTIFICATION CODES, SECTION 2

SECNAVINST 5215.1, DEPARTMENT OF THE NAVY DIRECTIVES ISSUANCE SYSTEM, PART 1 AND PART 2 TABLE 1

SECNAVINST 5216.5D, DEPARTMENT OF THE NAVY CORRESPONDENCE MANUAL, CHAP 1 AND 2

Professional Military Knowledge References

NAVEDTRA 14325, BASIC MILITARY REQUIREMENTS, CHAP 4, 9, 10, 17, AND 22

NAVEDTRA 14504, MILITARY REQUIREMENTS FOR PO 3 & 2, CHAP 2 AND 3

NWP 3-07.2, NAVY DOCTRINE FOR ANTITERRORISM/FORCE PROTECTION, CHAP 2 AND 3
GO TO: <https://dodpse.spawar.navy.mil/>

OPNAVINST 1420.1, ENLISTED TO OFFICER COMMISSIONING PROGRAMS APPLICATION ADMINISTRATIVE MANUAL, CHAP 6 AND 8

OPNAVINST 1740.4, U.S. NAVY FAMILY CARE POLICY

OPNAVINST 1740.5, PERSONAL FINANCIAL MANAGEMENT (PFM) EDUCATION, TRAINING AND COUNSELING PROGRAM

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OPNAVINST 3500.39, OPERATIONAL RISK MANAGEMENT (ORM)

OPNAVINST 5354.1, NAVY EQUAL OPPORTUNITY (EO) POLICY

OPNAVINST 6000.1, GUIDELINES CONCERNING PREGNANT SERVICEWOMEN

OPNAVINST 6110.1, PHYSICAL READINESS PROGRAM

SECNAVINST 5300.30, MANAGEMENT OF HUMAN IMMUNODEFICIENCY VIRUS-1 (HIV-1) INFECTION IN THE NAVY AND MARINE CORPS

NAVPERS 15665, UNIFORM REGULATIONS, CHAP 5

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Occupational References

BUPERSINST 1430.16, ADVANCEMENT MANUAL, CHAP 2, 3, 4, 5, 6, AND 7

BUPERSINST 1430.17, COMMAND ADVANCEMENT PROGRAM

BUPERSINST 1750.11, SURVIVOR BENEFIT PLAN

BUPERSINST 1900.8, CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY, ENCLOSURE 1 AND 3

BUPERSINST 7040.6, FINANCIAL MANAGEMENT GUIDE FOR PCS, CHAP 3

CINCLANT/PACFLTINST 1306.14, PREDEPLOYMENT PERSONNEL MANNING ASSISTANCE REPORT

DJMS PTG, DEFENSE JOINT MILITARY PAY SYSTEM - PROCEDURES TRAINING GUIDE, PART 1, CHAP 2 AND 3

EPMAC 1080#1 UM-02, DIARY MESSAGE REPORTING SYSTEM USERS MANUAL (DMRSMAN), SECTION 1 AND 13

EPMAC 1080#4 UM-01, ENLISTED DISTRIBUTION AND VERIFICATION REPORT USERS MANUAL (EDVRMAN), SECTION 6, 9, 11, 14, AND 15

NAVPERS 15560D, NAVY MILITARY PERSONNEL MANUAL, SSIC'S 1050, 1300, 1306, 1600, 1741, 1830, 1900, 1910, 5815, AND 7040

NAVSO P-6034, JOINT FEDERAL TRAVEL REGULATIONS (JFTR), VOL 1 CHAP 4, 5, AND 9

OPNAVINST 1420.1A, ENLISTED TO OFFICER COMMISSIONING PROGRAMS APPLICATION ADMINISTRATION MANUAL, CHAP 7 AND 8

OPNAVINST 4650.15, PASSENGER TRANSPORTATION MANUAL, CHAP 3

SECNAVINST 5210.11, DEPARTMENT OF THE NAVY, FILE MAINTENANCE PROCEDURES AND STANDARD SUBJECT IDENTIFICATION CODES, SECTION 1 AND 3

SECNAVINST 5216.5D, DEPARTMENT OF THE NAVY CORRESPONDENCE MANUAL, CHAP 2

Professional Military Knowledge References

JOINT PUB 3-07.2, JOINT TACTICS, TECHNIQUES, AND PROCEDURES FOR ANTITERRORISM, CHAP II

GO TO: http://www.dtic.mil/doctrine/jel/new_pubs/jp3_07_2.pdf

NAVEDTRA 14325, BASIC MILITARY REQUIREMENTS, CHAP 14 AND 21

NAVEDTRA 14504, MILITARY REQUIREMENTS FOR PO 3 & 2, CHAP 1

NAVEDTRA 14145, MILITARY REQUIREMENTS FOR PO1, CHAP 2 AND 4

NAVMED P-5010, MANUAL OF PREVENTATIVE MEDICINE, CHAP 3, SEC IV

GO TO: <http://www.vnh.org/>

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NTTP 3-07.2.1, NAVY TACTICS, TECHNIQUES, AND PROCEDURES FOR ANTITERRORISM/FORCE PROTECTION, CHAP 1, 2, AND 3

GO TO: <https://dodpse.spawar.navy.mil/>

NWP 3-07.2, NAVY DOCTRINE FOR ANTITERRORISM/FORCE PROTECTION, CHAP 2 AND 3

GO TO: <https://dodpse.spawar.navy.mil/>

OPNAVINST 1420.1, ENLISTED TO OFFICER COMMISSIONING PROGRAMS APPLICATION ADMINISTRATIVE MANUAL, CHAP 5, 6, AND 7

OPNAVINST 1752.1, SEXUAL ASSAULT VICTIM INTERVENTION (SAVI) PROGRAM

OPNAVINST 5100.25, NAVY RECREATION, ATHLETICS AND HOME SAFETY PROGRAM

OPNAVINST 5350.4, DRUG AND ALCOHOL ABUSE PREVENTION AND CONTROL

OPNAVINST 5370.2, NAVY FRATERNIZATION POLICY

OPNAVINST 6110.1, PHYSICAL READINESS PROGRAM

SECNAVINST 5100.13, NAVY AND MARINE CORPS TOBACCO POLICY

SECNAVINST 5300.26, DEPARTMENT OF THE NAVY (DON) POLICY ON SEXUAL HARASSMENT

SECNAVINST 5300.30, MANAGEMENT OF HUMAN IMMUNODEFICIENCY VIRUS-1 (HIV-1) INFECTION IN THE NAVY AND MARINE CORPS

SECNAVINST 5350.16, EQUAL OPPORTUNITY (EO) WITHIN THE DEPARTMENT OF THE NAVY
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