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YEOMAN (YN)  
E-4-5-6 BIBLIOGRAPHY (BIB)  
Effective MARCH 2004

NOTE:

1. NAVAL RESERVE PERSONNEL should use this BIB to study for the AUGUST 2004 exams.
2. This BIB contains the references that you should study for your exam. Your exam is written by a subject matter expert (A Navy Chief in your rating).
3. The professional military knowledge references are listed separately.
4. When preparing for your exam, always study the most recent references.
5. For more information on the Navy Enlisted Advancement System, go to <https://www.advancement.cnet.navy.mil/>
6. If you have questions that were not answered at the above web site, contact the Commanding Officer, NETPDTC (N312), 6490 Saufley Field Road, Pensacola, Florida 32509-5237.

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Occupational References

BUPERSINST 1301.40, FORMAT AND PROCEDURES FOR VALIDATING THE OFFICER DISTRIBUTION CONTROL REPORT (ODCR)

BUPERSINST 1610.10, NAVY PERFORMANCE EVALUATION AND COUNSELING SYSTEM, CHAP 2

EPMAC UM#1080 UM-02, DIARY MESSAGE REPORTING SYSTEM

JAGINST 5800.7C, MANUAL OF THE JUDGE ADVOCATE GENERAL (JAGMAN), CHAP 1 AND 3

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NAVEDTRA 14261A, YEOMAN BASIC

NAVPERS 15559B, OFFICER TRANSFER MANUAL (OFFTRANSMAN), CHAP 2

NAVPERS 15560C, NAVAL MILITARY PERSONNEL MANUAL (MILPERSMAN), SSIC 1000, 1050, 1070

NAVPERS 15839, MANUAL OF NAVY OFFICER MANPOWER AND PERSONNEL CLASSIFICATIONS MAJOR CODE STRUCTURES, VOL II, PAGE II-1

NAVSO P-6034, JOINT FEDERAL TRAVEL REGULATIONS (JFTR), VOL I, CHAP 13

NTP-3, NAVAL COMMUNICATIONS PUBLICATIONS, CHAP 3, 4, AND 5

SECNAVINST 1650.1G, UNITED STATES NAVY AND MARINE CORPS AWARDS MANUAL, CHAP 1, 2, 4, APP B, AND APP D

SECNAVINST 5210.11, DEPARTMENT OF THE NAVY STANDARD SUBJECT IDENTIFICATION CODES

SECNAVINST 5212.5D, NAVY AND MARINE CORPS RECORDS DISPOSITION MANUAL, CHAP 5

SECNAVINST 5215.1, DEPARTMENT OF THE NAVY DIRECTIVES ISSUANCE SYSTEM

SECNAVINST 5216.5D, DEPARTMENT OF THE NAVY CORRESPONDENCE MANUAL, CHAP 2

SECNAVINST 5510.30A, DEPARTMENT OF THE NAVY PERSONNEL SECURITY PROGRAM, CHAP 2, 6, AND 9

SECNAVINST 5510.36, DEPARTMENT OF THE NAVY INFORMATION SECURITY PROGRAM REGULATION, CHAP 6, 7, 8, 9, AND 10

Professional Military Knowledge References

JOINT PUB 3-07.2, JOINT TACTICS, TECHNIQUES, AND PROCEDURES FOR ANTITERRORISM, APPENDIX B AND J

Note: Go to: [http://www.dtic.mil/doctrine/jel/new\\_pubs/jp3\\_07\\_2.pdf](http://www.dtic.mil/doctrine/jel/new_pubs/jp3_07_2.pdf)

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NAVEDTRA 14325, BASIC MILITARY REQUIREMENTS, CHAP 9, 14, 15, 16, 20, AND 21

NAVEDTRA 14504, MILITARY REQUIREMENTS FOR PO3 & 2, CHAP 1 AND 4

NTPP 3-07.2.1, ANTITERRORISM/FORCE PROTECTION, CHAP 5

Go to: <https://dodpse.spawar.navy.mil/>

NWP 3-07.2, NAVY DOCTRINE FOR ANTITERRORISM/FORCE PROTECTION, CHAP 2

Go to: <https://dodpse.spawar.navy.mil/>

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Occupational References

BUPERSINST 1301.40, FORMAT AND PROCEDURES FOR VALIDATING THE OFFICER DISTRIBUTION CONTROL REPORT (ODCR)

BUPERSINST 1610.10, NAVY PERFORMANCE EVALUATION AND COUNSELING SYSTEM, ENCL 2, CHAP 4, ANNEX A, D, E, AND Q

BUPERSINST 1750.10, IDENTIFICATION CARDS FOR MEMBERS OF THE UNIFORMED SERVICES, THEIR FAMILY MEMBERS AND OTHER ELIGIBLE PERSONS

BUPERSINST 1750.11, SURVIVOR BENEFIT PLAN (SBP)

BUPERSINST 1900.8, CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY (DD 214), ENCL 1

JAGINST 5800.7C, MANUAL OF THE JUDGE ADVOCATE GENERAL (JAGMAN), CHAP 1

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NAVEDTRA 14261A, YEOMAN BASIC

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SECNAVINST 1811.3, VOLUNTARY RETIREMENT AND TRANSFER TO THE FLEET RESERVE OF MEMBERS OF THE NAVY AND MARINE CORPS SERVING ON ACTIVE DUTY

SECNAVINST 5210.11, DEPARTMENT OF THE NAVY STANDARD SUBJECT IDENTIFICATION CODES

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SECNAVINST 5216.5D, DEPARTMENT OF THE NAVY CORRESPONDENCE MANUAL, CHAP 1, 2, 4, 6, 7, APP A, AND APP B

SECNAVINST 5510.30A, DEPARTMENT OF THE NAVY PERSONNEL SECURITY PROGRAM, CHAP 6 AND 8

SECNAVINST 5510.36, DEPARTMENT OF THE NAVY INFORMATION SECURITY PROGRAM REGULATION, CHAP 4 AND 10

Professional Military Knowledge References

JOINT PUB 3-07.2, JOINT TACTICS, TECHNIQUES, AND PROCEDURES FOR ANTITERRORISM, CHAP I AND II

Note: Go to: [http://www.dtic.mil/doctrine/jel/new\\_pubs/jp3\\_07\\_2.pdf](http://www.dtic.mil/doctrine/jel/new_pubs/jp3_07_2.pdf)

NAVEDTRA 14325, BASIC MILITARY REQUIREMENTS, CHAP 4, 6, 9, 10, 12, 14, 19, 21, AND 22

NAVEDTRA 14504, MILITARY REQUIREMENTS FOR PO3 & 2, CHAP 1, 2, 4, AND 6

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OPNAVINST 1740.4, U.S. NAVY FAMILY CARE POLICY, BASIC INSTRUCTION, ENCL 1 AND 2

OPNAVINST 1752.1, SEXUAL ASSAULT VICTIM INTERVENTION (SAVI)

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SECNAVINST 5100.13, NAVY AND MARINE CORPS TOBACCO POLICY

SECNAVINST 5300.26, DEPARTMENT OF THE NAVY (DON) POLICY ON SEXUAL HARASSMENT

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BUPERSINST 1301.40, FORMAT AND PROCEDURES FOR VALIDATING THE OFFICER DISTRIBUTION CONTROL REPORT (ODCR)

BUPERSINST 1710.7A, SOCIAL USAGE AND PROTOCOL HANDBOOK, CHAP 9, 10, AND 12

BUPERSINST 1750.11, SURVIVOR'S BENEFIT PLAN (SBP)

BUPERSINST 1770.3, THE NAVY CASUALTY ASSISTANCE CALLS PROGRAM (CACP) MANUAL, CHAP 1, 2, 4, 5, AND 8

BUPERSINST 1900.8, CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY (DD 214)

DODFMR 7000.14R, MILITARY PAY AND ALLOWANCES ENTITLEMENT MANUAL (DODFMR), VOL 7A, CHAP 2, 17, 26, 32, AND 35

MCM 2000 EDITION, MANUAL FOR COURTS-MARTIAL UNITED STATES 2000, PART IV, AND CHAP III

NAVEDTRA 14260, YEOMAN 1 & C

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NAVSO P-6034, JOINT FEDERAL TRAVEL REGULATIONS (JFTR), VOL I, CHAP 4, 5, 8, AND 9

OPNAVINST 1000.16J, MANUAL OF NAVY TOTAL FORCE MANPOWER POLICIES AND PROCEDURES, CHAP 1, 2, 6, 8, 10, APP B, AND ENCL 1

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SECNAVINST 5510.30A, DEPARTMENT OF THE NAVY PERSONNEL SECURITY PROGRAM, CHAP 6, 8, AND 9

Professional Military Knowledge References

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NAVEDTRA 14325, BASIC MILITARY REQUIREMENTS, CHAP 5, 6, 13, 14, 16, AND 17

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NWP 3-07.2, NAVY DOCTRINE FOR ANTITERRORISM/FORCE PROTECTION, CHAP 1, 2, 3, 4, AND 5  
Go to: <https://dodpse.spawar.navy.mil/>

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CHAP C4

OPNAVINST 5370.2, NAVY FRATERNIZATION POLICY

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OPNAVINST 6000.1, MANAGEMENT OF PREGNANT SERVICEWOMEN, ENCL 1, CHAP 1  
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